

## SELF - CERTIFICATION PROFORMA

### Category of application : Extension of Affiliation

I (i) JAISE JOHN (Principal) of the school ST. JOSEPH OF CLUNY SCHOOL - CBSE certify that :

1	The following uploaded documents are genuine and valid
*	No Objection Certificate No.: NA
*	Trust/Society/Company Registration No.: S.NO. 9 OF 1973
*	Trust/Society/Company Registration Issuing Authority : REGISTRAR OF COMPANIES PONDICHERRY
*	Recognition Certificate No.: 3374/DSE/HSW/AC/2024-25
*	Recognition Issuing Authority : DIRECTORATE OF SCHOOL EDUCATION
*	Recognition Expiry Date: 08/11/2025
*	Fire Safety Certificate No.: 680/FSD/FPW/NOC/2024/557
*	Fire Safety Certificate Issuing Authority : FIRE SERVICE DEPARTMENT
*	Fire Safety Certificate Expiry Date: 25/09/2025
*	Building Safety Certificate No.: REG.NO.3-949/PPA/LIC/2017
*	Building Safety Certificate Issuing Authority (Not below the rank of Asstt. Engineer in PWD) : REGISTERED STRUCTURAL ENGINEER PUDUCHERRY PLANNING AUTHORITY
*	Building Safety Certificate Expiry Date: 29/04/2069
*	Land Certificate No: 1342/TOV/2021
*	Land Certificate Issuing Authority: Tehsildhar
*	Land Certificate is in name of School/Society/Trust/Company duly signed by authorized signatory
*	Water and Sanitation Certificate No.: DD(IEC)/SHO/24-25/PS-240
*	Water and Sanitation Issuing Authority: MUNICIPALITY
*	Date of Issue of Water and Sanitation Certificate: 27/02/2025
2.	That mandatory disclosure has been displayed on the school's website and it's link has been filled in the Part A of the application
3.	That as per norms sufficient numbers of room/s and well equipped Laboratories for Physics, Chemistry, Biology are for available for senior secondary classes.
4.	That we have uploaded/submitted all the self-attested documents/ information on the School's Web-Portal and link in the application and the same are true and genuine.
5.	Submission of wrong system Generated DEO Certificate / Self-undertaking Certificate or deliberate misrepresentation or fraud may result in summarily rejection of Application.
6.	Submission of fraudulent/deliberate misrepresentation/fraud undertaking with intent to obtain affiliation through wrongful means may also lead to penal action against Principal, Manager and authorized signatory of Society.

Name and Signature(s) :

<p style="color: green; font-size: 1.2em;"><i>Sr. Jaise John</i></p> <p>Principal</p>	<p style="color: purple; font-size: 1.2em;"><i>Sr. Lorraine Pinto</i></p> <p>Authorized signatory of Trust/Society/Company</p>	<p style="color: purple; font-size: 1.2em;"><i>Sr. Magdalene</i></p> <p>Manager/ Authorised Signatory</p>
<p style="color: blue; font-weight: bold;">Principal</p> <p>St. Joseph of Cluny School-CBSE Odiampet Puducherry-605 110</p> <p>Date: 27/06/2025</p>	<p style="color: blue; font-weight: bold;">PROVINCIAL SUPERIOR</p> <p style="color: blue; font-weight: bold;">CLUNY PROVINCE</p> <p style="color: blue; font-weight: bold;">25 Suffren Street</p> <p style="color: blue; font-weight: bold;">Puducherry-605001</p>	<p style="color: blue; font-weight: bold;">Correspondent</p> <p>St. Joseph of Cluny School - CBSE Odiampet, Puducherry - 605 110</p>

This document is to be digitally signed by the Secretary of the Society/Trust/ Company.

**The Manager,  
ST JOSEPH OF CLUNY SCHOOL - CBSE PUDUCHERRY  
ST JOSEPH OF CLUNY SCHOOL CBSE, THIRUKANCHI ROAD, PONDICHERRY  
PUDUCHERRY, PUDUCHERRY, 605110  
(M: 0413-2666701)**

**SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.**

**Ref : Application No.: - SS-00906-2223 DATED: 26/04/2021**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>2930018</b>
<b>School No</b>	<b>56823</b>
<b>Affiliated for</b>	<b>Senior Secondary School Examination Class 1 to 12</b>
<b>Category</b>	<b>Upgradation of Affiliation</b>
<b>Period of affiliation</b>	<b>01.04.2021 to 31.03.2026</b>
<b>Year and Month From which admission can be taken in Class-IX/XI</b>	<b>1 April,2021</b>
<b>Year and Month in which first batch of Class-X/XII will appear in board examinations</b>	<b>1 April,2023</b>

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**

### ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	<b>Up to Class-XII</b> The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	
The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.				
The number of sections and students shall be restricted as per the actual facilities in the school.				
For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet				

**Important Notes :** • The lease deed is shown in the name of "Congregation of The Sisters of St Joseph of Cluny" in Part-A in place of school or society. The school is required to revise the lease deed either in the name of school or the society running the school.  
 School is required to appoint special educator & wellness teacher as per affiliation bye laws.

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